Library of Michigan Federal Grant Programs

STATISTICS REQUIRED ON GRANT ACTIVITIES

In your final report, provide the following statistics for all activities below that you did as a **primary** part of your grant activities. Check each section as you may have activities in more than one section.

COLLECTIONS

If you purchased content for your collections in digital, physical, or combined formats:

List the number of licensed databases purchased; the number of print materials purchased; the number of electronic (eBooks, eAudio books, etc.) materials purchased; and the number of audio/visual units (audio discs, talking books, other recordings) purchased.

If you lent materials in digital, physical, or combined formats:

List the number of total items circulated; the average number of items circulated per month; the number of total ILL transactions; and the average number of ILL transactions per month.

DIGITIZATION, PRESERVATION AND CATALOGING

If you digitized materials:

List the number of items digitized; the number of items digitized and available to the public, and the number of preservation plans/frameworks produced or updated.

If you cataloged or created metadata for materials in digital, physical, or combined formats:

List the number of items made discoverable to the public; the number of collections made discoverable to the public; and the number of metadata plans/frameworks produced or updated.

If you preserved items from your collection:

List the number of items conserved, relocated to protective storage, rehoused, or for which other preservation-appropriate physical action was taken; the number of items reformatted, migrated, or for which other digital preservation-appropriate action was taken; and the number of preservation plans/frameworks produced or updated.

PROGRAMS

If you provided instruction for the public in virtual, in-person, or combined formats:

For each separate program, what was the program length in hours; the number of sessions in program; and the number of times the program was held.

If you had presentations for the public in virtual, in-person, or combined formats:

For each separate presentation/performance, what was the length in hours; and the number of times the presentation/performance was held.

If you created content such as toolkits, guides, etc. for the public, students, or library staff:

List the number of learning resources (e.g. toolkits, guides, activity backpacks, etc.)

TECHNOLOGY

If you purchased technology, such as computers, tablets, Wi-Fi antennas, etc., or software:

List the number of hardware items purchased; and the number of software items purchased.

If you created custom software applications:

List the number of open-source applications/software/systems; and the number of proprietary applications/software/systems.